

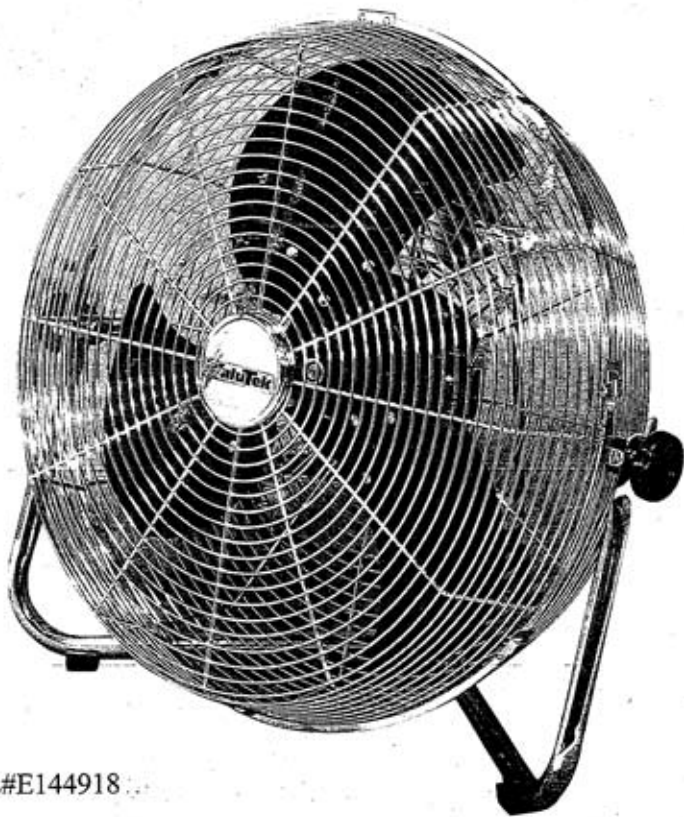


**OWNERS MANUAL**  
**READ AND SAVE THESE INSTRUCTIONS**

**Premium High Velocity**

**12" Floor Fan Model# 101478**

**20" Floor Fan Model# 107703**



UL#E144918

FTK101480

## ASSEMBLY INSTRUCTIONS

1. Please put the fan body on a flat and stable surface as shown in the picture.



2. Remove the two screws from the steel tube attached to the fan head, save them for step 4.



3. Align the hole in the stand with the hole in the steel tube attached to the fan head.



4. Loosen the adjustment knobs at the side of the fan body just slightly to make the attached steel tube pivot, carefully insert the ends of the stand into the counterparts and align the holes.



5. Carefully insert the screws from step 2 into the holes and tighten. Please be sure to re-tighten the adjustment knobs loosened in step 4 to avoid swaying of the fan head.



# Assembly & Operating Instructions

## High Velocity Floor Air Circulators

**CAUTION:** Read and follow all instructions before operating fan. Do not use fan if any part is damaged or missing.

**WARNING:** To reduce the risk of fire or electrical shock, do not expose to water or rain. To reduce the risk of electrical shock, do not use this fan with any solid state speed control device.

This appliance has a 3-prong grounded plug and must be inserted into a matching grounded outlet for safe operation and to reduce the risk of electrical shock.

### Rules for Safe Operation

- Never insert fingers or any other objects through the grill guard when fan is in operation.
- Unplug the fan when moving from one location to another.
- Unplug the fan when removing guards for cleaning.
- Do not use with an extension cord.
- Do not place fan or any parts near an open flame, cooking or other heating appliance.
- Be sure the fan is on a stable, flat surface when in operation.
- DO NOT use fan in windows. Rain and moisture may create electrical hazard.
- Close supervision is necessary when this unit is used by or near children.

### UNPACK YOUR FAN AND CHECK THE CONTENTS

- Fan Head With Knobs
- Break Down Stand Assembly
- Wall Bracket
- Owner's Manual

### ASSEMBLY INSTRUCTIONS

1. Please put the fan body on a flat and stable surface.
2. Remove the two screws from the steel tube attached to the fan head, save them for step 4.
3. Align the hole in the stand with the hole in the steel tube attached to the fan head.
4. Loosen the adjustment knobs at the side of the fan body just slightly to make the attached steel tube pivot, carefully Insert the ends of the stand into the counterparts and align the holes.
5. Carefully insert the screws from step 2 into the holes and tighten. Please be sure to re-tighten the adjustment knobs loosened in step 4 to avoid swaying of the fan head.

### WALL BRACKET MOUNTING

Your fan may be wall mounted using a Wall Bracket provided.

1. Mount the Wall Bracket with the 1/4" diameter by 2-1/2" long Lag Bolt (provided).
2. Loosen Set Screw on the Wall Bracket, save it for Step 4.
3. Hold fan at upright Position, place stand on Wall Bracket Hook So that the Rubber Feet on the Stand rest against the wall.
4. Tighten back the Set Screw from Step 2 to lock the Stand in position.

# HIGH VELOCITY AIR CIRCULATOR

## ASSEMBLY AND OPERATING INSTRUCTIONS

**CAUTION:** Read and follow all instructions before operating fan. Do not use fan if any part is damaged or missing.

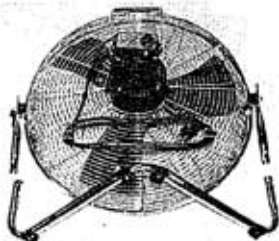
**WARNING:** To reduce the risk of fire or electrical shock, DO NOT use this fan with any solid state speed control device. This appliance has a 3-prong grounded plug that must be inserted into a matching outlet. To reduce the risk of electrical shock, this grounding plug must not be removed from the plug. Where a two-prong wall outlet is encountered, it must be replaced: contact a qualified electrician. DO NOT attempt to remove this safety feature. Use your fan only with adequate wiring that is up to Code. Connect to properly grounded outlets only.

### RULES FOR SAFE OPERATION:

- Always unplug unit for cleaning.
- Always unplug unit when not in use.
- Always unplug when moving unit from one location to another.
- Do not place foreign objects through guard when fan is in operation.
- Do not operate without fan guards properly locked.
- Do not use this fan with an extension cord.
- Do not use fan in window. Rain and moisture may create an electrical hazard.
- Do not place fan or fan parts near an open flame, cooking or other heating appliance.
- Do not operate this unit with a damaged cord or plug, especially when this unit has previously malfunctioned, or been dropped or damaged.
- Make sure fan is on a stable, flat surface when in operation.
- Close supervision is necessary when this unit is used by or near children.

### UNPACK YOUR FAN AND CHECK THE CONTENTS

- Fan Head With Knobs
- Break Down Stand Assembly
- Owner's Manual



## INSTRUCCIONES DE MANEJO:

1. Colocar al ventilador en una superficie seca, estable y plana.
2. Conectar el enchufe a cualquier toma estándar de 120 voltios C.A.  
**Precaución:** Asegurarse de que el botón de control de velocidad esté en "0" o posición de apagado.
3. Colocar el cable eléctrico dentro del clip de suspensión.
4. Programe la velocidad del aparato con el control de velocidad. Para apagar seleccione "0", para velocidad baja "1", velocidad media "2" y velocidad alta "3".
5. Para cambiar el ángulo de inclinación de la cabeza del ventilador aflojar las perillas de ambos lados de la rejilla, inclinar hasta el ángulo deseado, y ajustar las perillas de nuevo.

**Nota :** Es normal que el motor se sienta tibio durante su funcionamiento. Este está protegido contra altas temperaturas y se apagará automáticamente si se sobrecalienta por alguna razón. Si esto sucede, desconéctelo inmediatamente del tomacorrientes.

Los cojinetes del motor tienen lubricación permanentemente desde la fábrica y no requieren lubricación adicional.

## LIMPIEZA DEL APARATO

**AVISO:** Desconecte el ventilador del tomacorriente antes de limpiarlo. Luego de limpiarlo, cualquier pieza de seguridad (incluyendo rejillas y aspas) deberán ser re-instalada de igual manera

Para limpiar use un paño suave húmedo y luego frote con un paño seco. No use limpiadores dañinos. No doble las aspas.

Lave las rejillas y aspas con agua y un cepillo suave. Evite el uso de limpiadores químicos. **NO SUMERJA EL MOTOR EN AGUA.**

Permita que el ventilador se seque completamente antes de usarlo nuevamente.

MODELO	VATIOS(W) (+/-10%)			AMPS(A) (+/-10%)			Voltios	P.N.	P.B.
	Baja	Media	Alta	Baja	Media	Alta	V	kg	kg
HV-20G	115	134	156	0.98	1.18	1.31	120	6.0	7.6

\*Estas son medidas aproximadas.

Si tiene alguna pregunta:

## WARRANTY

ValuTek warrants every new fan to be free of defects and workmanship, to the extent that, within one year from the date of purchase ValuTek shall either repair or replace at their option, any unit or part thereof, returned to ValuTek freight pre-paid, and found to be defective. Proof of purchase may be required.

This warranty does not include any labor or transportation cost incidental to the removal and re-installation of the unit at the users premises. Components repaired or replaced are warranted through the remainder of the original warranty period only. This warranty applies to the original purchaser-user only; it is null and void in case of alteration, accident, abuse, neglect, and operation not in accordance with instructions.

**NOTICE: No warranty claims will be honored by ValuTek unless prior authorization is obtained.**



1440 Field of Dreams Way  
Dyersville, IA 52040  
1-800-327-6835